

## Finance Committee Meeting Minutes

### May 2021 – In-Person Meeting

**Meeting Date:** Monday, May 10, 2021

**Committee Members Present:** Steve Clegg, Chad Erickson, Dale Wingerd, Superintendent Jim Cracraft

**Committee Members Not Present:** None

**Others in attendance:** None

Meeting started at 5:30 p.m.

**Purpose:** Review financial reports for the closing month of April 2021 that will be included in the May 2021 board packet. Discussed contract negotiations (teachers, office/transportation, and custodians/maintenance), administration contracts, open positions/new hires/resignations. Discussed technology projects and facilities/grounds projects coming to BOE for approval.

Committee discussed the following topics:

1. No questions asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of April 2021. Financial reports included in the May 2021 board packet.  
Note: Finance report layout has changed to a comparison report of years 2019-20 and 2020-21 budgeted and actuals. Finance committee has reviewed this layout and feels it provides the board with a good view of the district finances and will use this layout this year.
2. Open Positions/New Hires/Resignations:
  - a. Pre-School – None
  - b. Elementary – 4<sup>th</sup> grade FTE - offer made to candidate and open para position
  - c. Middle School – .5 FTE elective position and MS secretary
  - d. High School – Elective FTE - interviewing and Social Studies FTE – offer made to candidate
    - Additional counselor position at the high school being discussed.
  - e. Administration - None
3. Contract negotiations - All contracts are open this year.
  - a. Teachers – Will come to BOE June meeting for approval.
  - b. Office/Transportation – Meeting scheduled for Wednesday, May 12, 2021
  - c. Custodial/Maintenance – Coming to BOE May meeting for approval.

4. Technology projects:
  - a. BOE approved projects still going on: None
  - b. Currently no technology projects coming to May BOE meeting for approval.
  - c. Currently no technology projects coming to June BOE meeting for approval.
5. Facilities/Grounds projects:
  - a. BOE approved projects still going on: Bidding of upcoming projects.
  - b. Two facilities/grounds projects coming to May BOE meeting for approval
    - MS roof retaining wall removal/fix - \$10,000
    - HS auditorium ceiling - \$18,000
  - c. Currently no facilities/grounds projects coming to June BOE meeting for approval.
  - d. Other items:
    - Tractor – bidding out and will come to June BOE for approval - approximately \$18,000
    - Shed for STEM Lab – approximately \$3,000 (funds will come from Thompson donation). Shed is being built by district students in their building trades program at Vo-Tech.

Meeting adjourned at 6:15 p.m.