

Finance Committee Meeting Minutes

October 2021 – In-Person Meeting

Meeting Date: Monday, October 11, 2021

Committee Members Present: Steve Clegg, Dale Wingerd, Superintendent Jim Cracraft

Committee Members Not Present: Chad Erickson

Others in attendance: None

Meeting started at 5:40 p.m.

Purpose: Review financial reports for the closing month of September 2021 that will be included in the October 2021 board packet. Discussed contract negotiations - CESPAs office/para/transportation, open positions/new hires/resignations, rebranding activities, LOU with CEA for substitute teachers, purchase of literacy intervention program, and central office roles and responsibilities with the possibility of creating two new central office positions. Discussed technology projects and facilities/grounds projects coming to BOE for approval.

Committee discussed the following topics:

1. No questions asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of September 2021. Financial reports included in the October 2021 board packet.
2. CESPAs contract negotiation – Tentative agreement (TA) reached and ratified. Coming to BOE October meeting for approval.
3. Open Positions/New Hires/Resignations:
 - a. Pre-School – None
 - b. Elementary – None
 - c. Middle School – None (removed Spanish and Special Education teachers and will repost in Spring.)
 - d. High School – None
 - At-Risk Counselor 1.0 FTE position at high school – Included in 2021 – 2022 budget.
NOTE: This position is on-hold as LISD is providing an additional 2 days of in-district social work at no cost to district.
 - e. Administration – None
 - f. Bus Driver/Maintenance/Custodial – Substitute bus driver (posted), Custodian (posted)
4. District rebranding:
 - a. Most of the signage projects have been completed.

- b. Uniforms for athletic teams will continue to be purchased throughout the school year.
5. Discussed LOU (Letter of Understanding) signed by district and CEA to adjust the substitute teaching rate for staff at Clinton High School:

45-minute block = \$25.00 total compensation

90-minute block = \$40.00 total compensation

CES and CMS will remain at the current \$25.00 total compensation rate.

6. Discussed the purchase of additional materials of the Fountas & Pinnell Leveled Literacy Intervention program. The Elementary School had piloted this program in our 3rd grade classrooms last year and observed tremendous results. Superintendent and Finance Committee support this purchase and placement on October BOE agenda for approval. Total cost is \$29,865.00 (2021-2022 General Fund).
7. Technology projects:
 - a. BOE approved projects still going on: None
 - b. Currently no technology projects coming to October BOE meeting for approval.
 - c. Currently no technology projects coming to November BOE meeting for approval.
 - d. Other
8. Facilities/Grounds projects:
 - a. BOE approved projects still going on: None
 - b. Facilities/grounds projects coming to October BOE meeting for approval.
 - Replacement of two AC compressor units at the high school. Insurance claim submitted and check received for \$10,645.00 to cover expenses of \$12,250.00.
 - Bids received for finishing the HS auditorium ceiling.
 - c. Currently no facilities/grounds projects coming to November BOE meeting for approval.
 - d. Other
 - Discussed moving HS HVAC replacement bond project up in the schedule to summer of 2022. District will be working with IDI/Wolgast to get that planned.
 - Bids being sought for HS auditorium seating replacement.
 - Bids being sought for HS auditorium carpet replacement.
9. Other:

- a. Central office employee roles and responsibilities (district, county, state, and federal) – Discussion has begun and will continue. Superintendent Cracraft to work on job descriptions for central office positions and central office needs.
 - Superintendent Cracraft and Finance committee are evaluating the possibility of creating two new central office positions (Assistant Business Manager and Director of Curriculum, Instruction and Assessment). Superintendent Cracraft is working on job descriptions and proposal.

Meeting adjourned at 6:40 p.m.