School Emergency Drills

Documentation Form

Clinton Elementary School

Drill	Type of Drill
___X__ FIRE (5 required, 3 before December 1)	__X___ Standard
_____ TORNADO (2 required, 1 in March)	____ Class Change
_____ LOCKDOWN (3 required, 1 during lunch/recess)	____ Recess
_____SHELTER IN PLACE	_____ Other Events

Name of Person Conducting the drill: __Matthew Stanfield_____

Title of Person Conducting the drill: _____School Counselor_____

Date of Drill: ___9/20/17_____

Time of Day Drill was held: _9:00_____ __X__a.m. _____ p.m.

Total Participants: _500+_____

This Report is for Emergency # _1____ of required drill for the 2017-2018 school year

Remarks:

1 min. 30 seconds to evacuate, pull station in lost and found hall

Drill was coordinated with: staff informed in advance

_____ Emergency Management Coordinator Curtis Parsons

AND

_____ Law Enforcement (name and title) _____

_____ Fire Chief or Designee (Name and Title)_____